


<b>Document No:</b>	003	<b>Version:</b>	2		<b>Risk Assessment:</b>
<b>Date:</b>	09.06.2020	<b>Revision:</b>	0		<b>Coronavirus – COVID 19</b>
<b>Review Date</b>	As necessary				

LIKELIHOOD	RATING	SEVERITY - HEALTH	SEVERITY - SAFETY
Almost Certain (>90%)	5	Multiple worker deaths e.g. Asbestos / Silica dust	Fatal accident to member of public or worker
Probable (50% - 90%)	4	Single worker death / life shortening health effect e.g. Lung disease	Major injury (RIDDOR) resulting in lost time. Irreversible disability
Possible (10% - 50%)	3	Irreversible health effects e.g. Loss of hearing, HAVS, Serious dermatitis	Injury resulting in over 7 days lost time
Remote (1% - 10%)	2	Reversible health effects e.g. Minor dermatitis, respiratory, treatment off site	Injury resulting in 1 to 7 days lost time
Unlikely (<1%)	1	Minor health effect for short period, no lost time e.g. skin irritation	Injury requiring First Aid but no lost time

4	<b>Acceptable</b> – No further action, but ensure controls are maintained
5 - 9	<b>Adequate</b> – Look to improve at next review
10-16	<b>Tolerable</b> – Look to improve within a specific time scale. Where this is not feasible, (where controls cannot be improved in extraordinary circumstances) continue to monitor efficiency of existing control measures, coupled with adequate supervision
17-25	<b>Unacceptable</b> – Do Not Start Activity and make immediate improvements

<b>Severity</b>	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
		<b>Likelihood</b>				

Risk Rating is determined by Probability (Likelihood) X Severity (Consequence) = Risk Rating

Location and Details of Activity		Written By			Authorised/Approved By					
<b>Site Address:</b>		<b>Name:</b> K Freeman-Smith			<b>Name:</b>					
<b>Activity:</b>		<b>Signature:</b> 			<b>Signature:</b>					
					<b>Date:</b>					
Step 1	Step 2	Step 3			Step 4			Step 5	Step 6	
Potential Hazard and Associated Risk	Who Affected	Initial			Control Measures			Residual	Person Responsible for Control Measures & Monitoring	
		S	L	R				S	L	R

**Note:** It is the absolute responsibility of the worker to declare if they are under self-isolation, or have been diagnosed with the virus. If he/she suspects that they have been exposed to a person with the virus or becomes unwell at work with early symptoms recognised as a dry persistent new cough, breathlessness and / or a raised temperature, SCL management requires that the individual removes him/herself from close proximity to others, reports to their supervisor and returns home by means instructed by the management.

**SCL INTERIORS WILL COOPERATE WITH ALL EFFECTIVE COVID CONTROLS THAT THE PRINCIPLE CONTRACTOR HAS IMPLEMENTED**

COVID – 19 Attendance to work area, Possible contract with virus Contracting COVID 19 Social contamination	Employees / Sub-contractors	5	5	25	1. Workers to complete health declaration 2. Workers signing in – wash/disinfect hands prior to signing in. Use own pen if possible. 3. At all times possible workers are to maintain a working distance of 2m 4. No personal contact i.e. shaking hands 5. Do not eat or drink anything while conducting works, or share drinking vessels 6. Avoid touching nose, mouth and eyes	5	1	5	Supervisor:  Monitor hygiene Monitor any symptoms in workers.  Hand Sanitiser to be more than 60% alcohol
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				16	<ol style="list-style-type: none"> <li>7. Regularly wash hands for a minimum of 20 seconds and sanitise before and after works, before entering the welfare or office areas. Throw towels directly in to bins provided and NOT on to floor.</li> <li>8. Welfare facilities: Must be cleaned/disinfected prior to works commencing and during works, to include handles, door handles, switches and surfaces; bins to be emptied regularly employing hygienic protocol (see 'waste' below)</li> <li>9. Review daily updates and focus on areas that have high concentration of traffic, such as toilet facilities / eating areas</li> <li>10. Appropriate RPE to be considered as a last resort, however, face fit testing will be conducted to ensure the mask effectiveness</li> </ol>			8	<p>Soap &amp; water as effective</p> <p>Dependant on the surface, exposure to sunlight, temperature /humidity and exposure to cleaning products – most circumstances of contamination will have decreased by 72 hours</p>
Close contact (less than 2m) when team lifting / moving materials, such as plaster/cement boards	Employees / Sub contractors	4	4	16	<ol style="list-style-type: none"> <li>1. Use mechanical lifting aids wherever possible</li> <li>2. Where this is not practicable, single heavy boards to be lifted short distances only, by a worker each end, followed by observance of the 2 metre distance protocol. Standard boards are 2.4, 2.7 or 3m, therefore distance can be maintained. The issue exists when fixing the boards vertically where the distance is reduced. In these circumstances, two workers should face the board and not each other; limit close working to partners (those who will work / travel together for most of the working day). See risk assessment for the task.</li> <li>3. Limit team lifting to the least exposure times possible when the 2m rule cannot be achieved and no alternative method of executing the task can be found.</li> <li>4. Appropriate PPE to be worn at all times FFP3 face fitted and worn correctly and safety gloves / boots</li> </ol>	4	2	8	Supervisor / workers to plan work and minimise team lifting as much as is practicable
Flu Like symptoms – Unknown infected persons - Vulnerable persons contracting COVID 19 Possible fatality	Employees / Sub contractors / visitors	4	5	20	<ol style="list-style-type: none"> <li>1. Persons with any flu like symptoms are not to work and self-isolate. The infected person to phone the office to notify the reason for not attending work.</li> <li>2. Management team to be aware of any vulnerable persons and they are not to work where cases of COVID 19 have been identified.</li> </ol>	4	3	12	Contact NHS 111 only if symptoms of COVID 19 are apparent and respiratory problems (119 for testing)

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				16	3. Any worker in contact with suspected/confirmed cases of COVID 19 are not to attend work and self-isolate as notified by the government website on COVID 19 FOLLOW NHS advice.			12	
Recognising signs and symptoms in self / others  Range in severity mild flu like symptoms, to viral Pneumonia	Employees, Sub contractors, visitors	4	4	16	<ol style="list-style-type: none"> <li>1. Symptoms could be: <ol style="list-style-type: none"> <li>a. Upper respiratory tract infection, coughing, runny nose, breathlessness and fever.</li> </ol> </li> <li>2. Non-essential visitors are not to attend site.</li> <li>3. Anyone showing signs and symptoms, are required to report to their supervisor and observe management instructions regarding leaving site. DO NOT TO ATTEND GP SURGERY or HOSPITAL. Call 111</li> <li>4. Regular updates, TBT's on the national situation and site procedures.</li> </ol>	4	3	12	Management team Self-diagnosis
Company Transport and Plant– Cross contamination contracting Coronavirus COVID 19. Contracting Virus, Vulnerable workers	Employees / Sub-contractors	4	4	16	<ol style="list-style-type: none"> <li>1. Disinfectant door handles, steering wheel and other vehicle controls with anti-bacterial wipes</li> <li>2. Clean hands prior to entry into company transport and plant.</li> <li>3. Vans: only two persons to be carried in the vehicle at any one time. Individual workers are encouraged to travel to work in their own vehicles where practical (subject to parking capacity on site) to limit close contact.</li> <li>4. Where travel together is possible, two working partners and not various workers sharing a vehicle.</li> </ol>	4	2	8	Management team
Waste – Possible contamination	All workers sharing the work place	4	3	12	<ol style="list-style-type: none"> <li>1. Cleaning waste to be thrown away in a plastic bag, where confirmed/suspected contamination the waste is to be placed in a double bag and secured at the top.</li> <li>2. Confirmed contaminated COVID 19 waste: contact local authority for disposal</li> <li>3. Non contaminated waste will be disposed of through local arrangements</li> </ol>	4	1	4	

Clearing Known/suspected COVID 19 contaminated areas -	Employees, self employed	4	5	H	<ol style="list-style-type: none"> <li>1. Don PPE immediately prior to any clean up               <ol style="list-style-type: none"> <li>a. Disposable apron</li> <li>b. Disposable nitrile gloves</li> <li>c. Disposable overshoes</li> <li>d. FFP3 Mask (or alternative if issued)</li> <li>e. Eye protection (visor or goggles)</li> </ol> </li> <li>2. Infected person shall leave the area(s) to be cleaned and make immediate arrangements to leave site.</li> <li>3. Clean the potentially contaminated areas with disinfectant wipes / spray.</li> <li>4. On completion dispose of PPE in a double layered waste bag; seal by tying / using cable ties; mark as 'contaminated' and dispose of the waste as per instructions.</li> </ol>	4	2	8	
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